TML Small Cities Advisory Council

May 21, 2026; 4:30 p.m.
Bastrop Convention & Exhibit Center

Meeting Minutes

Welcome Remarks
At 4:30 p.m. TML Small Cities Advisory Council (SCAC) Vice Chair Maria Hernandez, Balcones Heights city administrator, called the meeting to order and welcomed the members.

SCAC Members Present
- James Fisher, City Manager, Levelland
- Tony Aaron, City Administrator, Early
- Vice Chair Maria Hernandez, City Administrator, Balcones Heights
- Greg Corrigan, Councilmember, Granbury
- Yost Zakhary, City Manager, Bellmead
- Blake Sbrocco, Councilmember, Bee Cave
- Jesse Falcon, Alderman, Odem
- Aarin Hartwell, Councilmember, South Padre Island
- Wayne Dial, City Administrator, New Boston
- Dennis Selby, Mayor, Berryville
- Thad Smith, City Manager, Hemphill

SCAC Members Not Present
- Karen Felker, Mayor, Borger *(notified staff)*
- Elena Quintanilla, City Manager, Ransom Canyon *(notified staff)*
- John Davis, Mayor, Balmorhea
- David Holbrook, Mayor, Kermit
- Katrina Wiatrek, Councilmember, Jourdanton *(notified staff)*
- Walter Bowen, Mayor, Lake Worth *(notified staff)*
- Bryan LeMeilleur, Assistant City Manager, McGregor *(notified staff)*
- Vanessa Shrauner, City Manager, Rockport
- Mike Holder, City Manager, Kaufman *(notified staff)*
- Chair Bert Miller, Councilmember, Navasota *(notified staff)*
- Cindy Burchfield, Mayor, Daisetta *(notified staff)*
-

Guest Present:
- Skip Overdier, Councilmember, Granbury

TML Staff Present:
- Tad Cleaves, Assistant General Counsel, TML
- Stephanie Huser, Legal Counsel, TML
- Jacqueline Redin, Assistant Director of Member Services, TML

Consider Excused Absences
Motion made by James Fisher, seconded, and passed unanimously to excuse the absence of the members who had notified TML staff.

Consider Minutes from February 24, 2026, Meeting
Motion made by Wayne Dial, seconded, and passed unanimously to approve the minutes from the February 24, 2026, meeting.

Legal Presentation
Assistant General Counsel Tad Cleaves and Legal Counsel Stephanie Huser provided an overview of the Texas Open Meetings Act, license to carry requirements, and the Texas Attorney General letters addressing cities that have not met financial audit requirements.

Vote on TML Annual Conference and Exhibition Sessions
Assistant Director of Member Services Jacqueline Redin presented members with SCAC-proposed sessions for the TML Annual Conference and Exhibition that included topics on elected officials' roles, nuisance abatement and code enforcement, Texas Ten Traits of Good Government, downtown revitalization, hiring a city manager, and wildfire mitigation. Motion made by Tony Aaron, seconded, and passed unanimously to approve the proposed SCAC-sponsored sessions, if they fit within the TML program.

Review SCAC Meeting Schedule
Assistant Director of Member Services Jacqueline Redin moderated a discussion regarding the SCAC meeting schedule. Members agreed to keep the schedule as is while exploring a hybrid meeting option in the future.

SCAC Projects
Assistant Director of Member Services Jacqueline Redin provided an overview of the TML Small Cities' Clinics and the TML Small Cities' Training Scholarship.

Next SCAC Meeting
The next meeting of the SCAC will be held on Wednesday, November 11, 2026, at 12:00 p.m. in San Antonio, in conjunction with the TML Annual Conference and Exhibition.

Adjourn
With no other business, motion made by Jesse Falcon, seconded, and passed unanimously to adjourn the meeting at 5:05 p.m.